

12.415 REPORTING AND CLASSIFYING ASSAULT OFFENSES

Reference:

Standards Manual 42.2.1, 82.2.1

Purpose:

Guide and instruct police personnel in the investigation and reporting of assault offenses.

Provide data necessary for conversion of Ohio Revised Code (ORC) Statutory Reporting to the Ohio Uniform Incident Report.

Procedure:**A. Reporting Assault Offenses:**

1. Execute an Ohio Uniform Incident Report for each victim of an assault.
 - a. Title all said reports by the proper State Statute: Felonious Assault, Aggravated Assault, or Assault, followed by the ORC section number.
 - 1) For reporting purposes only, the ORC section number will be used on an Ohio Uniform Incident Report.
 - 2) If the victim of the assault is under 18 years of age or a physically or mentally handicapped person under 21 years of age, caution must be used as it may be an Endangering Children Offense, and should not be titled as an Assault. (See Procedure 12.430.)
 - 3) Pertinent details of the offense, including seriousness of the injury and intent of the assailant, will be stated under "Narrative."
 - a) List injuries as accurately as possible.

Example: 6" cut on neck, broken left leg; black eye; broken nose.

- b) Identify and describe weapon used in the assault.

Example: Kitchen knife with 9" blade; 2' long piece of 2" x 4"; pocketknife with 2" blade; .32 caliber revolver; foot.

- 2. When a police officer is assaulted, the Ohio Uniform Incident Report will be titled using the proper state statute with the notation "Police Officer" in parenthesis.

- a. For ORC reporting purposes, a police officer is defined as a sworn law enforcement officer of the Federal Government, a state, or one of its political subdivisions who is acting in his official capacity whether on or off duty. Park police are included.

- 1) This does not include security guards, Post Office guards, store detectives, railroad detectives, Pinkerton agents, etc.

- b. All assaults on police officers will contain, in the "Narrative," the following information:

- 1) The type of assignment the assaulted police officer was engaged in: uniform, detective, special assignment, etc.
- 2) The actual activity the officer was engaged in when the assault occurred.

Example: Traffic pursuit and stop; responding to disturbance, burglary in progress; ambush - no warning; investigating persons under suspicious circumstances.

- 3) Two-man car; one-man car assisting another car; alone at the time of the assault.

- 3. The arresting officer will include the offense number (if available) and complainant's name on all arrest records.

4. The Ohio Uniform Incident Report voids the need for an Aided Case Report (Form 316) when the aid is given at the time of reporting. However, the following information must be included in the Ohio Uniform Incident Report:
 - a. Type of aid given and the person giving aid
 - b. If transportation is provided by police, fire, or private citizen, it is necessary to include the name of the hospital and the transporting unit, or the name and address of the citizen providing the transportation.
 - 1) This information is required regardless of the extent of injury.
 - c. If in the opinion of the reporting officer there is a possibility of death resulting from an assault, the Homicide Unit should be notified by telephone at once.

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